



PARTY BOOKING CONFIRMATION



Thank you for booking a **Dinky Disco** Party! We can't wait to Party with you!
Here is a breakdown of what you can expect from us..

Dinky Discos bring the FUN to the Party!

We specialise in Party Entertainment for 3-11 year olds providing entertainment for Birthday Parties, Christenings, Chrro any other child friendly events! We also provide entertainment for School Fairs, Discos, Family Fun Nights, Seasonal Parties and other Community Events.

Please read and check the information below carefully and contact me if you have any questions or if any of the information is incorrect.

Party Reference (Invoice Number):

Invoice Date:

Party/Performance Date:

Party/Performance Times:

Duration of Party/Entertainment:

Our Estimated Time of Arrival: **30 Minutes before start time**

Party Venue:

Party Type:

Birthday Boy/Girl/Star Guest:

Number of Children/Ages:

Name of Person Booking Party (Booker):

Home/Business Address:

Contact Number:

Email Address:

Name of Customer: (Client):

Contact Number:

Special Requests/Notes:

INVOICE

Total Fee:

Deposit Due:

**Remaining Balance
(minus deposit):**

Status: **DUE** _____

Status: **DUE** _____

DATE DUE:

48 hours before your
event if by BACS

Payment Terms:

Please note deposits are non-refundable. This invoice must be paid in full at least 48 hours prior to the day of the party/performance via bank transfer OR full payment in cash will be accepted on the day IF this has been agreed at the point of booking.

Cancellations by the Client, with less than 24 hours' notice will result in full payment due by the Client.

Any cancellations by the Client within the 7 days before the performance date the Client may be liable to pay 50% of the total fee. Payment is required via the payment terms laid out in the 'How to Pay' section within the full terms and conditions overleaf.

TERMS & CONDITIONS

Dinky Discos is a trading name of **Annie Luv Entertainments**. We can amend or change these terms & conditions at any time. Where possible, 14 days' notice will be provided to all existing customers who have entertainment booked with us.

All services and products offered and available through **Dinky Discos** are subject to availability. We shall not be responsible for any breach of these terms and conditions caused by circumstances beyond our reasonable control.

HOW TO CONTACT US

You can message us through our Facebook page (<https://www.facebook.com/dinkydisco>) or alternatively you can contact me, Annamarie McMorro-Scrivens (Disco Annie) via text or telephone on 077 969 76 105 or email dinkydiscos@hotmail.com. Please note for urgent enquiries it is best to call or text.

HOW TO PAY

Your party/performance date has been reserved and will be held now for 7 working days, until a minimum £50 non-refundable deposit is paid. If payment is not received within this time, the date will become available again, unless a prior agreement has been made with the Booker/Client that a deposit is not required.

Upon payment of your deposit you are agreeing to these terms and conditions of the booking however a cooling off period is applied to all bookings. This is a 7-day cancellation period where the deposit payment is fully refundable should you choose not to go ahead with your booking. This 7-day cooling off period does not apply where the party is booked with less than 7 days notice.

Our Preferred method of payment is via bank transfer to:

Payee: **Anna-marie McMorro-Scrivens**
Sort Code: **HSBC 40-35-26**
Account No: **41732919 (Personal Account)**

Please notify us once your payment has been made and make sure you add your party dates as a reference to this payment transaction so we can clearly see what the payment is for. We will then be able to acknowledge your payment and send you a receipt.

Payment of your remaining balance via Cash may be accepted; however, this is only upon prior agreement. The remainder/total payment is due 48 hours before the day of the party/performance, if paying via bank transfer or cash on the day will be accepted. We would kindly ask that this is paid in full before the start of the party. Please let us know when any payments have been made so we can confirm receipt.

WHAT'S INCLUDED?

- Professional Entertainer & Vocalist 'Disco Annie/Annie Luv'
- Full PA system with Disco Lights (unless provided by the venue)
- Full Public Liability Insurance up to £10,000,000.00 cover

ADDITIONAL ENTERTAINERS/SERVICE PROVIDERS

Where additional entertainers or service providers have been booked via us, **Dinky Discos** act as an employment agent for the engagement. As such all fees are on a 'Total Fee' basis payable direct to **Dinky Discos** unless otherwise stated.

GENERAL TERMS AND CONDITIONS

The price quoted is for parties which take place within a 20-mile radius of Oldham. A travel charge will be added to all bookings that are held outside of this radius.

The safety of all guests is the sole responsibility of the Client. The Client must be aged 18 years or above. We are there to entertain, therefore a suitable number of adults must remain present if any children are attending the party to act as a chaperone to the children and oversee the party.

In exceptional circumstances, **Dinky Discos** may ask the Client to speak with any guests that we feel are behaving in an unacceptable manner. We reserve all rights to ask the booker to exclude the guest from the party should we feel it is necessary. Children and their actions remain the full responsibility of their parents, guardians and subsequently the Client at all times.

A safe, mains power supply must be provided to **Dinky Discos** at all venues.

We aim to arrive at your venue up to 30 minutes before the start of your Party to set up and get everything ready before the guests arrive. Please ensure that we have access to the venue/party room. We will require a table to use whilst there please, a trestle approx. 5ft by 2ft would be perfect.

As a Client you are prohibited from using any of our “intellectual property” for business use or to recreate any of our copyrighted materials.

All props, materials and equipment remain the property of **Dinky Discos** unless otherwise stated.

Outside venues are weather permitting and this includes but are not limited to previous rainfall, cold temperatures, wet ground, strong winds and extreme heat. We reserve the right to assess the area first. A Gazebo or an area that is covered and weather-proof must be provided for outdoor bookings along with a safe external power supply. We reserve the right to refuse to set up our PA equipment if we deem the risk of damage or injury too high. Please have a back-up plan in place just in case.

Parking must be available for our entertainers. Any parking charges are payable by the customer. We have lots of equipment to carry to and from our vehicles so parking outside the venue nearest to the door, closest to the party area would be a great help.

It is your sole responsibility to check through all of your documents forwarded to you from **Dinky Discos**. You must inform us immediately if anything is incorrect.

CANCELLATIONS

A cooling off period is applied to all bookings once a deposit has been received. This is a 7-day cancellation period where the deposit payment is fully refundable. Any cancellations made after 7 days of booking will result in the loss of your deposit. Please allow up to 28 working days to receive any refunds. Refunds will only be paid to the original method of payment. Exclusions apply to parties booked with less than 7 days to go.

In the unlikely event that **Dinky Discos** are unable to provide the requested service. **Dinky Discos** will do our absolute best to find you a suitable alternative from some of our local entertainment contacts. This is NOT a guarantee that replacement entertainment will be provided. Should your party be cancelled under these circumstances, your holding deposit, and any monies you have paid so far will be returned to you via bank transfer within 28 days of your party/performance date.

Should you need to cancel your booking the full deposit will still remain non-refundable however we will try to find you an alternative date and time to move your party to subject to availability. This is only transferrable within a 12-month period.

Cancellations by the Booker/Client with less than 24hours to go will result in full payment due by the Booker/Client.

Payment is required via the payment terms laid out above in the ‘How to pay’ section.

TRAVEL PROBLEMS

If we incur any problems once travelling to you, we will inform you by telephone where possible. We accept no responsibility for ANY FORM OF TRAVEL DISRUPTIONS including, but not limited to, traffic jams, breakdowns (including us), accidents, extreme weather conditions, snow, events, flood, diversions, sat nav failures, protests, and acts of nature or any other means beyond our control. We recommend that you have your mobile with you at all times in case we need to contact you.

Thank you once again for booking a **Dinky Disco Party!**

We look forward to partying with you and your dinky people very soon 😊

Website: <https://www.dinkydiscos.co.uk>

Facebook: <https://www.facebook.com/dinkydisco>